

DEPARTMENT OF HEALTH SERVICES

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DATE ISSUED: January 13, 1997
CMSP LETTER: 97-3

To: All County Medical Services Program (CMSP) Welfare Directors

Subject: CHANGES IN RECORDS RETENTION REQUIREMENTS FOR ATD
CONVERSION CASES

Recently, County Medical Services Program (CMSP) counties were asked to review pertinent case record information for an expanded sample of persons who were initially determined eligible for CMSP and retroactively determined eligible for Medi-Cal (also known as ATD conversion cases). The results of this effort showed that an inordinate number of cases could not be located, which compromised the statistical validity of the sample and prevented the CMSP from resolving this outstanding audit issue.

Since a positive resolution of this issue is conservatively estimated to be worth several million dollars to the CMSP on a one time and continuing basis, the CMSP Governing Board's Eligibility Committee fully intends to revisit this issue in early 1998. Counties must flag and retain indefinitely all current and future ATD conversion cases in order to insure that any future samples be completed and yield statistically valid results.

If you have any questions about this letter please contact Ms. Paulette Quam, of my staff, at (916) 322-1613. Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Martinez".

Jim Martinez, Chief
County Medical Services Program Unit

cc: Paulette Quam
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1800 3rd Street Room 100
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